

Jun-07	vcsTogether Forum - North and West Norfolk Community Transport Action Plan						
DRAFT	DRAFT	DRAFT	DRAFT	DRAFT			
<b>Issue</b>	<b>Topic</b>	<b>Action</b>	<b>Lead</b>	<b>Time</b>			
<b>Engagement</b>	Awareness raising	Develop communications plan					
		Forum membership development					
	Data Collection and dissemination	Agree a template to standardise information collection					
	Relations with statutory bodies	Agree mechanisms/ forums for engagement					
		Explore opportunities with County Council for 'unconventional' uses of bus subsidy					
	Representation/Accountability	Agree process to ensure accountability and monitor feedback					
	Private sector relations						
<b>Sustainability</b>	Funding	Training courses: Bid writing; Monitoring; Sources of funding; Sharing ideas					
		Lobby for 5 year SLAs with County Council					
	Fare subsidies	Explore opportunities for voucher scheme					
	Social Enterprise development	Mapping and promoting awareness of opportunities					
	Collaborative arrangements						
<b>Volunteers</b>	Recruitment and retention	Share best practice on policies;					
		Joint reward ceremony					
		Engage with county-wide scheme to raise awareness of volunteer need and services.					
		Volunteer fair					
<b>Collaboration</b>	Information sharing	Regular meetings/networking opportunities					

		Email bulletins				
	Resource sharing					
	Mapping	Update Community Transport handbook				